

STUDY ABROAD PROGRAM APPLICATION 2011-2012



This application is for students seeking admission to university accredited Semester, Academic Year, Summer, and/or January Intersession programs, including the International Conflict Transformation Certificate Program, summer workshops, and Archaeology Field School. Applicants seeking admission to the Certificate Program or Marist/LdM Bachelor's or Graduate Degree Programs must use corresponding application.

Please make sure to submit the following to LdM for application processing:

- Program Application (signed/completed)
- Official transcript from current college/university
- Letter of Recommendation

(Transcripts and letters of recommendation may accompany application or be submitted under separate cover.)

Students whose first language is not English must provide proof of English proficiency. (See details under Admissions.)

Lorenzo de' Medici
3600 Bee Caves Road, Suite 205B
Austin, TX 78746, USA
 Tel: (877) 765-4LDM (4536); Fax: (512) 328-4638
 info@lorenzodemedici.org

APPLICATION DEADLINES:

Spring: November 15 **Fall:** June 15 **January Intersession:** December 1
Summer I /June: April 15 **Summer II /July:** May 15 **Summer III /August:** July 1

- | | | | |
|---|------------------------------------|---|--|
| Site: | Year: | Session: | |
| <input type="checkbox"/> Florence | <input type="checkbox"/> 2011 | <input type="checkbox"/> Spring | <input type="checkbox"/> Summer I /June |
| <input type="checkbox"/> Rome | <input type="checkbox"/> 2011-2012 | <input type="checkbox"/> Fall | <input type="checkbox"/> Summer II /July |
| <input type="checkbox"/> Tuscania | <input type="checkbox"/> 2012 | <input type="checkbox"/> Academic Year | <input type="checkbox"/> Summer III /August |
| <input type="checkbox"/> Venice | | <input type="checkbox"/> January Intersession | <input type="checkbox"/> Restoration Workshop/June |
| <input type="checkbox"/> Three Cities FALL (Tuscania, Rome, Florence) | | | <input type="checkbox"/> Restoration Workshop/July |
| <input type="checkbox"/> Three Cities SPRING (Tuscania, Rome, Venice) | | | <input type="checkbox"/> Archaeology Field School/July (4 weeks) |
| | | | <input type="checkbox"/> Archaeology Field School/August (2 weeks) |

If you are applying for multiple sessions/multiple sites, please indicate the sessions and corresponding sites you wish to attend (ie- Summer I/Florence, Summer II/Rome):

HOUSING: Will you be securing your housing through LdM? Yes No
 LdM will provide additional housing information and forms upon acceptance to the Program.

APPLICANT INFORMATION

Legal Name: _____
Last name
First name
Middle name

Gender: Male Female Social Security #: _____

Date of Birth: (mm/dd/yy) _____ City/State/Country of Birth: _____

Current Address: _____

City: _____ State: _____ Zip Code: _____ Country: _____

Your College/University E-mail address: _____

Your Personal E-mail address: _____

Phone: () _____ Cell Phone: () _____

Fax: () _____ Information valid until*: _____

* All LdM mailings will be sent to the Current Address until the date listed above, after which mailings will be sent to the Permanent Address listed below.

Permanent Address: _____

City: _____ State: _____ Zip Code: _____ Country: _____

Permanent Phone: () _____ Country of Citizenship: _____

Passport #: _____ Date Issued: _____

Current/Home College/University: _____

Classification while at LdM: Freshman Sophomore Junior Senior Graduate Anticipated Graduation Date: _____

Major: _____ Cumulative GPA: _____

STUDY ABROAD PROGRAM APPLICATION 2011-2012



How did you learn about Lorenzo de' Medici?

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> campus visit by LdM representative | <input type="checkbox"/> study abroad fair | <input type="checkbox"/> professor | |
| <input type="checkbox"/> study abroad officer/director | <input type="checkbox"/> magazine/newspaper | <input type="checkbox"/> family/friend | |
| <input type="checkbox"/> web/internet resource (Please indicate which resource/s below.) | | | |
| <input type="checkbox"/> LdM website | <input type="checkbox"/> GoAbroad.com | <input type="checkbox"/> Peterson's Guide | <input type="checkbox"/> DiversityAbroad.com |
| <input type="checkbox"/> StudyAbroad.com | <input type="checkbox"/> IIEPassport.org | <input type="checkbox"/> Abroad101.com | <input type="checkbox"/> Google |
| <input type="checkbox"/> other: _____ | | | |

Why did you choose LdM?

- | | | |
|---|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> Course Selection | <input type="checkbox"/> Reputation | <input type="checkbox"/> other: _____ |
| <input type="checkbox"/> Location | <input type="checkbox"/> Cost | |

ITALIAN LANGUAGE PROFICIENCY

Select Italian language level:

- Beginner Lower Intermediate Intermediate Upper Intermediate Advanced

How many college semesters/quarters of Italian will you have completed by the start of the program?

List the code, title and level of the highest Italian course you will have completed.

Describe any other relevant Italian language experience.

PARENT/GUARDIAN (EMERGENCY CONTACT) INFORMATION

Name: _____ Relationship: _____

Address: _____

City: _____ State: _____ Zip Code: _____ Country: _____

Email: _____

Phone: () Cell Phone: () Fax: ()

BILLING INFORMATION

Where and to whom should payment information and invoices be mailed?

Name: _____ Relationship: _____

Address: _____

City: _____ State: _____ Zip Code: _____ Country: _____

Phone: () Email: _____

Financial Assistance: Are you planning to use financial aid from your home institution or another form of education loan? Yes No

REGISTRATION INFORMATION

Please make sure to read all of the Registration Information and consult the most current LdM Academic Catalog and Course Schedule (available online) before completing your course selections.

It is your responsibility to:

- select a program according to the number of Italian language credits desired
- make sure you conform to the credit requirements of your home institution without exceeding the maximum number of credits allowed
- make sure your home institution will grant you credits for courses taken at LdM. This includes alternative courses and any new courses resulting from placement test/level adjustments.

Once you arrive at LdM, you will not be allowed to change program/location. Tuition costs vary according to program selection. (See pricing information.) Lab fees, course materials and field trips are not included in the tuition costs.

SELECTING AN ITALIAN CLASS:

Read the course descriptions carefully when selecting Italian language courses.

Beginning Italian Language Students (who have had no previous Italian) must select an Italian language section and alternative section that fit their schedule.

Non-beginning Students (who have had at least one semester or equivalent of Italian) should choose an Italian language course that is appropriate for their level, by carefully checking the LdM Academic Catalogue and Course Schedule for prerequisites. Students are required to provide alternative sections (if applicable) that could fit their schedule in case their first choice is full. At LdM, these students will take a placement test to confirm their level.

PART 1: JANUARY INTERSESSION COURSE SELECTION

(Semester applicants proceed to Part 2. Summer Session applicants proceed to Part 3.)

Select Location: Florence Tuscania

Select Program:

3-Credit Elective (3 credits) 4-Credit Italian Language (4 credits)

Florence ONLY: Combination of Two 3-Credit Electives (total of 6 credits) OR Combination of 3-Credit Elective + 4-Credit Italian Language (total of 7 credits)

Please make sure to:

- fill in the chart below neatly and completely
- provide an alternative course/section to each first choice
- verify that there are no time conflicts among your selected courses and alternatives
- check the course schedule to make sure you meet all the course prerequisites

Italian language is optional during January Intersession in Florence. If you are taking an Italian language course, write your course selection in the Course 1 box and circle the appropriate number of credits.

	CODE	SECTION	CREDITS	COURSE TITLE	DAYS	TIME
1			PLEASE CIRCLE			
ALTERNATE			3 4			
2			3			
ALTERNATE						
1			NO			
ALTERNATE			CREDIT			

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PART 2: SEMESTER COURSE SELECTION

(Summer Session applicants proceed to Part 3.)

Select Term: Fall 2011 Academic Year 2011-2012 Spring 2012

Academic Year applicants will only select courses for Fall 2011 at this time.

Select Location:

- Florence Rome Tuscania Venice
 Three Cities FALL (Tuscania, Rome, Florence) Three Cities SPRING (Tuscania, Rome, Venice)

Select Program:

- 3- or 4-Credit Italian Language + Four Electives (total of 15 or 16 credits)
 6-Credit Italian Language + Three Electives (total of 15 credits) Available in Florence and Venice only.
 16-Credit Italian Language (total of 16 credits) Available in Florence and Tuscania only.
 International Conflict Transformation Certificate (total of 16 credits) Available in Florence only.
 One Semester – Three Cities (total of 15 credits) Florence/Fall or Venice/Spring track.

Please make sure to:

- fill in the chart below neatly and completely
- provide an alternative course/section to each first choice
- verify that there are no time conflicts among your selected courses and alternatives
- check the course schedule to make sure you meet all the course prerequisites

All students are required to take at least one Italian language course during the semester. Write your Italian language course selection in the Course 1 box and circle the desired number of credits.

ONE SEMESTER – THREE CITIES

Courses are predetermined and cannot be changed. Students should consult the corresponding fall or spring Three Cities schedule and indicate the appropriate Italian language levels below.

INTERNATIONAL CONFLICT TRANSFORMATION CERTIFICATE

The course sequence features four mandatory courses and one elective from a list of approved courses. Students should select one elective (and alternate) and indicate the appropriate Italian language level below. **Please consult the LdM-NCRC International Conflict Transformation Certificate Brochure and schedule for further course information.**

	CODE	SECTION	CREDITS	COURSE TITLE	DAYS	TIME
1 (ITALIAN)			PLEASE CIRCLE			
ALTERNATE			3 4 6 16			
2			3			
ALTERNATE						
3			3			
ALTERNATE						
4			3			
ALTERNATE						
5			3			
ALTERNATE						
EXTRA COURSE (3 CREDITS) For any extra course you will be charged the applicable fee.						
1			3			
ALTERNATE						

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PART 3: SUMMER SESSION COURSE SELECTION

Select Term:

- Summer I/June
 Summer II/July
 Summer III/August

Select Location: Florence Rome Tuscania

Select Program:

- 3-Credit Course OR 4-Credit Course
 Combination of two courses (total of 6-7 credits)
 Workshop (6 credits)
 Archaeology Field School (6 credits)
 Archaeology Field School (3 credits)

Please make sure to:

- fill in the chart below neatly and completely
- provide an alternative course/section to each first choice
- verify that there are no time conflicts among your selected courses and alternatives
- check the course schedule to make sure you meet all the course prerequisites

Italian language is optional during the Summer sessions. If you are taking an Italian language course, write your course selection in the Course 1 box and circle the desired number of credits.

If you are applying to more than one summer session, please be sure to complete the second course selection chart.

ARCHAEOLOGY FIELD SCHOOLS

Courses are predetermined and cannot be changed. Applicants must refer to the Archaeology Field School brochure and complete the Archaeology Field School Application Supplement. (See www.lorenzodemedici.org or contact LdM Student Services and Academic Relations)

	CODE	SECTION	CREDITS	COURSE TITLE	DAYS	TIME
1			PLEASE CIRCLE			
ALTERNATE			3 6			
2			3			
ALTERNATE						
ADDITIONAL NON-CREDIT COURSES For any extra course you will be charged the applicable fee.						
1			NO CREDIT			
ALTERNATE						
2			NO CREDIT			
ALTERNATE						

IF YOU ARE ATTENDING TWO SUMMER SESSIONS, PLEASE COMPLETE THE CHART BELOW FOR YOUR SECOND SESSION.

Select Term:

- Summer I/June
 Summer II/July
 Summer III/August

Select Location: Florence Rome Tuscania

Select Program:

- 3-Credit Course OR 4-Credit Course
 Combination of two courses (total of 6-7 credits)
 Workshop (6 credits)
 Archaeology Field School (6 credits)
 Archaeology Field School (3 credits)

	CODE	SECTION	CREDITS	COURSE TITLE	DAYS	TIME
1			PLEASE CIRCLE			
ALTERNATE			3 6			
2			3			
ALTERNATE						
ADDITIONAL NON-CREDIT COURSES For any extra course you will be charged the applicable fee.						
1			NO CREDIT			
ALTERNATE						
2			NO CREDIT			
ALTERNATE						

GENERAL POLICIES

Admissions

It is required that applicants have completed one year of college/university credit and have a minimum 2.80 cumulative GPA. (See checklist on Page 1.)

Proof of English Proficiency

In order to learn effectively, students are expected to be independent English users with proficiency in listening, speaking, reading, and writing. Non-native English speakers are required to demonstrate that they have reached the high intermediate level in English language skills, with certification or other evidence equivalent to the following minimum overall TOEFL scores: Paper Based Test 550+, Computer Based Test 213+, or Internet Based Test 80+.

Please contact LdM Student Services and Academic Relations for additional information and instructions.

Registration Policies

Students will automatically be enrolled in their alternative program/course/section, if any of their first choices is unavailable (cancelled due to insufficient enrollment or full). The Registrar reserves the right to move students to a different section in order to balance course enrollment.

Students will not be allowed to change Program or Location after arrival at LdM.

All students must take at least one Italian language course during the semester (minimum 3 credits). Italian language is mandatory during the semester and cannot be dropped. During January Intersession and Summer Sessions Italian language is optional.

Students must retain full-time status, with a minimum of 12 credits per semester and 3 credits for January Intersession and Summer Session. Students may not drop or withdraw (with a "W" or "W/F") from a course if it would bring them below the minimum number of credits. During January Intersession and Summer Sessions, non-credit offerings are available only in addition to for-credit classes.

Students pre-registered for an intermediate or advanced level course, including Italian language, must check the LdM Catalogue and Course Schedule to make sure they meet all the prerequisites. A placement test will be administered to confirm the students' level.

A level test will be administered at the beginning of Intermediate/Advanced level Studio Art and Design courses to confirm the students' level. During the semester, many of the Studio Art and Design courses list two time blocks. Students enrolled in these courses must attend both time blocks.

Semester students enrolled in the 16-Credit Italian language program have to attend mandatory weekly activities.

Students may attend only the courses listed on their Official Registration form. Auditing is not allowed.

Only one class can be changed upon arrival at LdM, depending on course availability. This is only allowed during the first week of classes and before Final Registration during semester programs. For January Intersession and Summer programs, changes to the course schedule can only be made during Orientation and Final Registration day. Final Registration deadlines will be announced during Orientation. No exceptions will be made to these deadlines. (This is not available for the Three Cities Program, International Conflict Transformation Certificate, Archaeology Field Schools or Summer Workshops.) After these deadlines, students will be able to drop a course, but will receive a "W" on their transcripts for each course they drop. After nine weeks from the beginning of the Semester Programs, after the first week of classes for January Intersession, after the second week of classes for summer sessions, and before the "W/F" deadline, students will receive a "W/F" grade on their transcripts for each class dropped.

No refunds will be issued for classes dropped after arrival at LdM.

Mid-term and final exams will be given only on the scheduled days that appear on each course syllabus. For no reason (i.e. religious issues, travel plans, family matters, etc.) will they be moved. Exams are scheduled during normal class times, so more than one exam may be administered on the same day.

LdM does not offer Pass/Fail grades or Incompletes, only letter grades. All classes registered for and grades received will appear on each student's final transcript notwithstanding their intent to transfer credits to their home institution.

Students with learning disabilities will be subject to local educational standards, and therefore will not be provided with the same special treatment offered by their home institution. However, based on current and official documentation of the disability, LdM offers reasonable assistance to these students. It is each student's responsibility to obtain written documentation from their home institution, and provide it during the registration process and within the deadline.

LdM reserves the right to withhold the transcript and/or housing deposit of students who violate contract agreements related to housing and/or academic issues (i.e. any balance or debt incurred) and/or whose behavior is considered detrimental towards the institute and other students.

Each student must carefully read the Lorenzo de' Medici Rules of Conduct as they are different from those applied at students' home college or university. A copy of the Rules of Conduct must be signed by every student during Orientation. (See www.lorenzodemedici.org)

Attendance Policies

1. Course attendance is a primary requirement for a responsible learning experience at LdM. Punctuality is mandatory. Any lateness will affect the attendance count.
2. Students are responsible for keeping track of their absences and for catching up on any missed work.
3. Make-up classes are always mandatory as part of the course program.
4. If a class occasionally creates conflict with another class, the student is required to inform both instructors in advance.
5. Students will receive an "F" on each exam they miss.
6. Students who need to leave LdM before the end of the term must fill out an Official Withdrawal Request form and submit it to their advisor. A "W" for each course will appear on their transcript. Students who leave LdM without submitting the form will receive an "F" in each course. In either case, students will not be eligible for credits or receive a refund.
7. Students who absent themselves from courses will have their final grade penalized as indicated on the following table:

SEMESTER COURSES

ITALIAN LANGUAGE COURSES		
	Final grade lowered by one full letter when you have:	Final grade = "F" (No credit awarded) when you have:
3/4 credit courses meeting once or twice a week	3 absences	4 or more absences
3 credit courses meeting 3 times a week	4 absences	5 or more absences
6 credit courses	4 absences	5 or more absences
16 credit courses	See course syllabus for absence policy	See course syllabus for absence policy
DANCE COURSES		
	Final grade lowered by one full letter:	Final grade = "F" (No credit awarded):
All Dance courses	3 absences	4 or more absences
THREE CITIES COURSES		
	Final grade lowered by one full letter:	Final grade = "F" (No credit awarded):
Italian class in 2 nd and 3 rd Cities (total absence limit over the two cities, not per city)	5 absences	6 or more absences
All Other Three Cities Courses	3 absences	4 or more absences
ALL OTHER COURSES		
	Final grade lowered by one full letter:	Final grade = "F" (No credit awarded):
Courses meeting once a week	3 absences	4 or more absences
Courses meeting twice a week	5 absences	6 or more absences

International Conflict Transformation Certificate Intensive Course Modules – See course syllabus for absence policy

SUMMER SESSION AND JANUARY INTERSESSION COURSES

	Final grade lowered by one full letter when you have:	Final grade = "F" (No credit awarded) when you have:
All courses	3 absences	4 or more absences

Workshops and Archaeology Field School - See course syllabus for absence policy

PAYMENT POLICY

All payments are payable to "Lorenzo de' Medici S.R.L." and mailed to:

**LdM Student Services and Academic Relations
3600 Bee Caves Road, Suite 205 B
Austin, TX 78746 USA**

• Upon acceptance to LdM, students must pay:

\$300.00 Housing Deposit (refundable at the end of the program, minus any cleaning costs, damages and outstanding balances) if securing student apartment through LdM.

\$500.00 Initial Program Payment toward total program cost.

- Half of program cost due by application deadline.
- Final half of program cost due on program payment deadline.
- If students apply on or after the application deadline but before the final program payment deadline, they must pay half of the program cost and housing deposit, if securing student apartment through LdM, upon application.

- If students apply on or after the program payment deadline, they must submit the program cost in full upon application, including housing deposit, if securing student apartment through LdM.
- All students must pay the \$500.00 initial program payment and the housing deposit (if securing a student apartment through LdM). If students would like to establish a payment plan (for an additional fee of \$130.00), payment in full will be due 10 days prior to departure. For financial aid students, payment in full is due upon release of their financial aid funds with a signed personal guarantee. If anticipated financial aid does not cover the balance, students must pay their portion by the payment deadline.
- Late applicants (those who apply after the program application deadline) will be charged a fee of \$125.00. Please note, late applicants may not receive course and/or housing preferences and may experience difficulty obtaining their visa prior to program start date.
- If a student's application is denied, all deposit and payments will be refunded in full.

CANCELLATION POLICY/SEMESTER PROGRAM

- \$500 initial program payment can be refunded net of bank fees if the cancellation occurs prior to the 60 days preceding the program start date.
- \$300 housing deposit can be refunded net of bank fees if the cancellation occurs prior to the 45 days preceding the program start date.

IN ADDITION, IF AN OFFICIAL CANCELLATION NOTICE IS RECEIVED BY LDM:

- 44-11 days prior to the beginning of the term, the student will be liable for half of the program costs. Furthermore, students who cancel 30-11 days prior to the beginning of the term will be liable for the first month rent.
- 10-0 days prior to the beginning of the term, the student will be liable for full program costs.
- After the start of the program, liability amounts to full program costs and no refund will be made.

CANCELLATION POLICY/JANUARY INTERSESSION AND SUMMER SESSIONS

- \$500 initial program payment can be refunded net of bank fees if the cancellation occurs prior to the 60 days preceding the program start date.
- \$300 housing deposit can be refunded net of bank fees if the cancellation occurs prior to the 45 days preceding the program start date.

IN ADDITION, IF AN OFFICIAL CANCELLATION NOTICE IS RECEIVED BY LDM:

- 44-11 days prior to the beginning of the term, the student will be liable for half of the program costs.
- 10-0 days prior to the beginning of the term, the student will be liable for full program costs.
- After the start of the program, liability amounts to full program costs and no refund will be made.

PROGRAM WAIVER

This program involves studying at LdM and living in an apartment, hostel, hotel, residencia, or with a host family in the host city. Group excursions and social/cultural activities are routinely offered to participants. Some trips may be overnight and most will involve transportation on a bus and/or train. The undersigned fully understands that there are certain dangers, hazards, and risks inherent in international travel, the group excursions, and in the activities included in the LdM program and have signed this document in full recognition and appreciation of the dangers of these activities, which dangers include, but are not limited to, physical injuries (minimal, serious, catastrophic) and/or property loss or damage. The Undersigned therefore agrees to assume and take on all responsibilities in any activities associated with the LdM program. In consideration of, and in return for, the service, facilities and other assistance provided to participants by LdM Student Services and Academic Relations or LdM Italy (and their governing boards, employees, and agents) I, the undersigned, along with any of our assignees, heirs, distributees, guardians, and legal representatives release LdM and its partner institutions from any and all liability, claims and actions that may arise from injury, harm or death to the Undersigned and from loss or damage to the Undersigned's property in connection with these activities. The Undersigned understands that this release covers liability, claims and actions caused entirely or in part by any acts or failure to act by LdM, including but not limited to negligence, mistake, or failure to supervise by LdM or any of their employees, agents, or contractors.

PRIVACY POLICY

LdM is fully committed to respecting the privacy of all applicants and all visitors to its website. The information that you provide to LdM will only be used for the purpose of carrying out your interest in the LdM program. Your personal information will not be shared with any third party.

STUDENT CERTIFICATIONS

1. I certify that I am in good academic and judicial standing at my home institution and that I meet its requirements and deadlines to be eligible to study abroad.
2. I certify that I have carefully considered each question and that my statements are true and complete to the best of my knowledge. I accept as binding any and all conditions that normally apply to admission to LdM. Furthermore, I understand that LdM may refuse or revoke, without showing cause, admission to any student prior to enrollment if it is deemed necessary or advisable in the judgment of LdM.

STUDY ABROAD PROGRAM APPLICATION 2011-2012



STUDENT CERTIFICATIONS

I have read and agree with the above statements, including the Program Waiver. I have carefully reviewed all the information I am submitting.

Signature of Applicant: _____

Date: _____

I understand that I am responsible for my course selection and that I must consult with my home institution and obtain my advisor's signature below regarding the transfer of credits. I understand that if I submit my application without an advisor signature below, I have no guarantee of the transfer of credits for my coursework at LdM.

Signature of Applicant: _____

Date: _____

I understand that I have the option to receive either the Lorenzo de' Medici transcript or the Marist College US transcript for my coursework/transfer of credit. If I am seeking transfer of credit, I must confirm the transcript requirement with my home institution according to the guidelines stated in the LdM Transcript Request Form. I may not change the transcript type once classes have begun. Furthermore, Marist College cannot issue a transcript retroactively for me if I originally requested the LdM transcript for my studies.

Signature of Applicant: _____

Date: _____

ADVISOR CERTIFICATION

Please consult the LdM Academic Catalog for course descriptions and prerequisites.

Students enrolling through LdM Student Services + Academic Relations have the option to receive either the Lorenzo de' Medici transcript or the Marist College US transcript for their coursework/transfer of credit. Students seeking transfer of credit must confirm the transcript requirement with their home institution according to the guidelines stated in the LdM Transcript Request Form. Students may not change the transcript type once classes have begun. Furthermore, Marist College cannot issue a transcript retroactively for a student who originally requested the LdM transcript for his/her studies.

If selecting the Marist College transcript below, please be sure to refer to the Marist course codes/titles on the course schedules found at www.lorenzodemedici.org. For more information, contact LdM Student Services + Academic Relations. Note: Course level classification is left to the determination of the home institution.

- A Lorenzo de' Medici grade report is preferred for the transfer of academic credit. (This official document, in English, is signed and sealed by the Registrar.)
- A Marist College (US accredited) transcript will be necessary to facilitate the transfer of academic credit.

Advisor Name: _____

Advisor Signature: _____

Date: _____

Institute: _____

Department: _____

Telephone: () _____

Email: _____

Mailing Address: _____

City: _____

State: _____

Zip Code: _____

Country: _____

STUDY ABROAD RECOMMENDATION FORM



To the applicant: Please complete Part 1 and forward this form to a professor or assistant professor with knowledge of the applicant's abilities, experience, and education. The person making the recommendation will complete Part 2.

Part 1: To be completed by the applicant.

Full Name of Applicant (please print): _____

Telephone Number: () _____

Academic Major: _____

LdM Program you are applying to:

Site: Florence Rome Tuscania Venice
 Three Cities FALL (Tuscania, Rome, Florence) Three Cities SPRING (Tuscania, Rome, Venice)

Year: 2011 2011-2012 2012

Session: Fall Spring Academic Year
 January Intersession Summer Session (June, July, or August) Archaeology Field Schools
 Summer Workshop/June Summer Workshop/July

By signing below, I waive my rights of access to all information contained herein.

Signature of Applicant: _____

Date: _____

Part 2: To be completed by the person providing the recommendation.

The above individual has applied to Lorenzo de' Medici Institute. Please consider this student's academic and personal qualities to the best of your knowledge in answering the following questions:

1. How long and in what capacity have you known the applicant?

2. Living and studying abroad requires adaptability, openness to cultural differences, discipline and self-confidence. Based on your knowledge of this student, please tell us how well you think he or she would adjust to and make use of the experience.

3. Please comment on the following topics in regard to this applicant:

- A. Understanding of/interest in other cultures
- B. Academic history and writing skills
- C. Ability to respond appropriately to challenge or difficulties
- D. Personal interests, experience, or activities which would aid the student in his or her study abroad experience

STUDY ABROAD RECOMMENDATION FORM



4. Please comment on any other applicable achievements or qualifications of this student or communicate any concerns you have regarding the study abroad experience for him or her.

Please evaluate the applicant's abilities and rate them accordingly by checking the most appropriate box.

	Unsure	Poor	Fair	Good	Excellent
1. Academic ability & dedication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Social skills; ability to work with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Performance under stress or adversity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Confidence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Signature: _____ Date: _____

Printed Name: _____

Institute: _____ Department: _____

Telephone: () _____ Email: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____ Country: _____

Once completed, please mail this form to:
LdM Student Services and Academic Relations
3600 Bee Caves Road, Suite 205 B
Austin, TX 78746, USA

or fax to: 512.328.4638